



Format for the Report to be submitted by the Overseas Science Education Programme (OSEP) Grantees

OSEP grantees should adhere to the following format when submitting their reports on the NSF funded training programmes.

Format – the report should be in MS Word, Times New Roman, and Font Size 12.
Illustrations and Graphics should not exceed six nos.

Number of pages: Maximum 10 pages.

Report Contents:

- **Cover and title page:**
- **Acknowledgement (Type of support received from NSF)**
- **Table of contents**
- **Introduction:** (approximately 350 words)
Title of the training/ collaborative programme, Venue, Duration, international / national sponsors of the programme, other participants (names of the team members)
- **Objectives of the programme**
- **For training programmes only:** Brief account of the activities carried out at the programme (350-700 words)
Project lay-out, Separate projects/ research, presentations, publications etc.
- **Briefly explain what you have gained from the programme including new knowledge acquired, new techniques learnt** (approximately 350 words)
- **Briefly explain how the training/ collaborative programme has benefited you as an individual, the institution and the country**
- **If it is a competition, achievements** (approximately 150 words)
- **Annex**
Certificate of participation/ achievements at the particular training programme